How to pay Cyprus Annual Company Levy
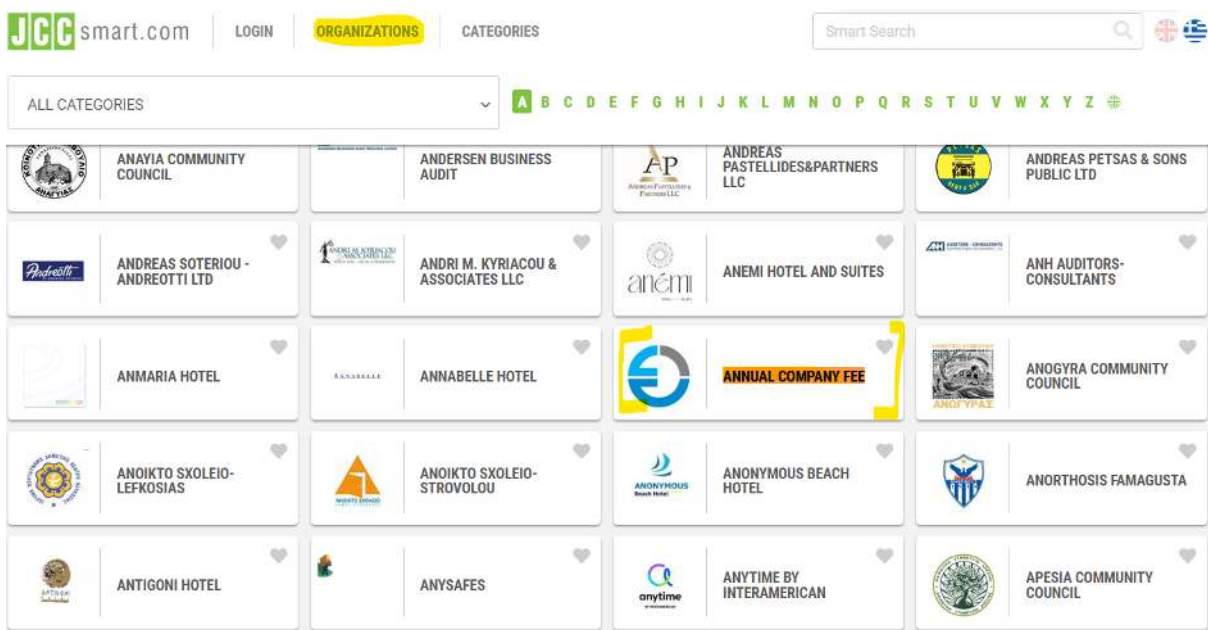
Please follow instructions below to pay the Annual Company Levy of your Company:
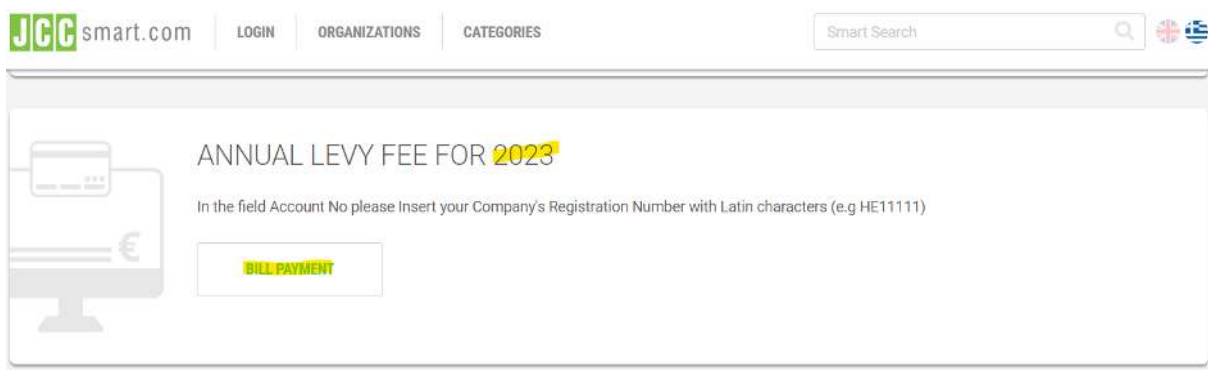
1. Please follow the link to https://www.jccsmart.com/account/new-customer and register yourself with jccsmart. If you already have an account you can go directly to the login page at https://www.jccsmart.com/account/log-on. You can create an account under your name or under your Company's name.

2. After you register and login, click on **Organizations** (https://www.jccsmart.com/outlets), then go under letter A and choose 'Annual Company Fee'

3. On the next screen you need to choose the year for which the payment you are trying to make relates to. Scroll Down to Year 2023 and click 'Bill Payment'.

4. Next you need to include the registration number of your company and the amount you are paying for (it should be €350, unless you have incurred any penalties).

   You can find the registration number of your Company on the Corporate Certificates you received upon incorporation of your Company or through a quick search of your Company name on the Registrars website [here](). Please make sure to add **HE** in front of the registration number.

   ### ANNUAL LEVY FEE FOR 2023

   In the field Account No please Insert your Company's Registration Number with Latin characters (e.g HE11111)

   Please fill in the form below

Company Registration No	Amount
HE	

   NEXT

5. On the next screen you need to confirm that the details of your Company are correct and proceed with inserting your card details and make the necessary payment. We suggest to use your Company corporate card, but if such is not available you can use your own personal one.

   ## Payment

   The total payment amount is €350.00

   Pay with a new card

   VISA

   maestro

   AM EX

   Card number

   Month | Year

   CVV2

   PAYMENT

   PREVIOUS

Contact us for more information or if you require any further assistance.